

# Monitor's Site Report

January 2008

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<b>ID:</b>	35428	<b>Visit no. for this registration</b>	1st
<b>Project name</b>	Lovell/Tarmac Creative Energy Homes.		
<b>Contractor</b>		<b>On site contact name</b>	
Lovell Partnerships Ltd.		Mr. Andy Berwick	
<b>Site description and location</b>	Traditional construction on campus of a pair of semi-detached ECO-Houses for the Built Environment unit of a university – houses to be to code 4 and code 6 (carbon neutral) standards. The experimental construction is to client spec. based on Lovell's house designs/supply chain and uses standard Tarmac Building Products where possible.		
<b>Observations</b>	<b>Score</b>	<b>Comments</b>	
1. Considerate	4.5	The near neighbours show a keen interest in the project and have been kept informed by frequent informal meetings with the Build Manager. The approach road and temporary haul road patterns have not changed and remain unobstructed. The limited parking spaces outside the site entrance remain – there is reserved space for named visitors. The traffic plan is still valid. Deliveries are still subject to the previous arrangements but are fewer at this stage of the project – most are off-loaded directly into the properties under construction. There are signs of the entrance drive/main highway junction. Visitors sign in/out at the site office and a basic visitors' induction is now provided. CSCS card details are checked. The pedestrian access from the visitor parking area to the site office has been maintained in good order and is safe. The phone number for contact with site management is still displayed.	
2. Environment	5.0	The company's generic environmental policy prepared by the Build Manager and the company's Regional Business Systems Manager remains in force. A pre-contract environmental report has been used. Both officers are involved in implementation and compliance audits. The close control over the choice of materials continues – all timber used is 100% sustainable and all other materials must comply with the requirements of ISO 140001 as a minimum. The company is ISO 14001 accredited and subject to regular compliance audits. The waste management plan is still in force and subject to the same rigorous controls and checks. Feedback statistics are collated and checked. The company is now in discussion with the county wildlife trust officers for determination of the most appropriate landscaping that will maximise the ecological benefit to the site and surrounding area. Wetland/pond/grasses and native specie trees are being proposed. The protected trees are in good condition. Site boundaries in heras panels have been satisfactorily maintained. Plastic traffic barriers are satisfactorily maintained.	
3. Cleanliness	4.0	The significant number of visitors to the site places emphasis on the need to maintain a clean and tidy site. The site is satisfactorily clean and tidy. The approach drive fronting other properties is clean and debris-free. The haul road and compound area are satisfactorily clean and there is no litter around the site perimeter. The site welfare facilities have been well-maintained and are clean. Operatives have shown respect for the facilities provided. No dust problems have arisen – water suppression equipment is still available if needed. Covered bins are available for office/canteen waste. No graffiti problems have arisen.	
4. A Good Neighbour	4.5	Working hours have not materially changed at 8.00 to 4.00 weekdays only. Site presentation remains good overall. The Build Manager operates this element as normal practice. The frequent visits by university personnel and invited visitor groups are still given priority and company staff are regularly on site to give presentations and to answer questions. There have been no further complaints received since the initial one reported at the first visit. The partnership company have received many compliments, mainly following from visitors participating in the presentations. The 24 hour hotline number is still displayed. The near neighbours have maintained their interest and the company has provided heras panels to make a garden area secure for small children. A new covered communal bin and cycle store are to be provided by the company as further encouragement to generating good ecological attitudes.	
5. Respectful	4.0	The welfare facilities provided have been maintained in good clean condition and remain more than adequate for the number of operatives on site. Separate facilities are provided for females. The toilets are screened-off from neighbours. The company provides logo-bearing work-wear for direct operatives and operates a dress code for sub-contractors. High viz. PPE is required to display relevant logos. Full PPE wearing appropriate to each task/location is enforced. Advice on hot weather working is covered in the induction. The induction material has generic information such as correct behaviour on site plus contract-specific elements such as parking arrangements, tree protection and an insight into the project objectives. The CCS code is still included and all inducted persons are given the small CCS card for reference. Additional supplies of clean PPE are kept available for the visitors/visiting groups. No offensive material is allowed on site. Personal radio use is not permitted – mobile phone use is permitted subject to reasonable time/frequency.	

6. Safe	4.5	The company's site specific health and safety plan prepared by the Build Manager and the company Health and Safety Manager remains in force. Implementation is by the Build Manager and audit is by the H.&S. Manager and the Business Systems Manager. The company requires monthly safety reports and a regional quarterly review is conducted. All visitors now receive a basic induction. A daily hazard board is prepared. The company's commercial management team cannot place an order without the relevant risk assessment/method statement documentation. Sub-contractors must present copies of their own risk assessments/method statements and are questioned on contents to check level of knowledge. Footway access to the site office is obvious and safe. Continuous site boundaries and separating barriers ensure pedestrians/visitors can approach/leave the site in safety. All accidents, including near misses, are reported and details passed to the company safety officer for analysis and identification of any trends emerging. Safety update bulletins are issued to each site. There are no temporary works outside the site boundaries. A fire plan exists and the assembly point defined. Evacuation drills have been held.
7. Responsible	5.0	Details of the nearest hospital with A & E facilities are known and the information remains on display. Two fully qualified company first aiders are based on site. First aid supplies/equipment levels are regularly checked and remain good. Sub-contractors' skills, medical conditions and any first aiders are recorded. CSCS cards are checked as part of the induction and a six-monthly audit is carried out. The site is secured daily. A visit by a further education college student group has been held. I.D cards are not required. The company has an equal opportunities policy that includes employing disabled – none are currently on this site. The company provides occupational health facilities for directly employed staff. The work to publicise the project has continued. More presentations have been given and company personnel have given a specific presentation to the 'Zero Carbon Hub' – a think tank group of specialists. More than 1,000 visitors have now attended, including senior executives from national house-builders.
8. Accountable	4.5	The Build Manager has developed on his previous experience of interview under the CCS Scheme and the Business Systems Manager is a member of the company's CCS. promotion/monitoring team. The CCS posters have remained intact and the information is correct. Registration requirements/implications are made fully-known at the induction. Registration of all projects is company policy. The client also requests registration of its projects. The company has achieved I.I.P. accreditation and gives priority to provision of relevant training for employees on a regional basis. Regions have full-time trainers. All management trainees are required to visit this site to 'look and learn'. Work experience placements and apprenticeships have been offered. CCS material is filed separately.

**Total:** 36.0      **Summary and conclusions**

The Partnership has been very effective in its application of the CCS code and principles to this project. The Build Manager has been systematic in his approach to meet requirements and has been ably supported by other company staff. The amount of company time devoted to presentational work is significant deserves recognition.

<b>Any photos taken</b>	No	<b>Date of visit</b>	27 <sup>th</sup> July, 2009
<b>Monitor's name</b>	Ernest Marshall BA MSc CEng MICE		<b>SIGNED:</b>

*E. Marshall*

Score per section	Score references	Score per section	Score references
1	Major non-compliance	4	High level beyond compliance
2	Minor non-compliance	5	Exceptional measures taken
3	Compliance		